



## Application for Registration as an Agent

Version 4 as updated  
23 June 2009

Only a legal person may apply for registration. A 'legal person' for this purpose could be an individual, a company or an incorporated association. Certain types of government entities may also be legal persons.

Agents are persons that are registered with the Office of the Renewable Energy Regulator (ORER) and have the ability to create RECs in the REC Registry on behalf of owners of solar water heaters and small generation units. For further information on the roles and responsibilities of Agents, please see the 'Agents' page of the ORER website ([www.orer.gov.au](http://www.orer.gov.au)).

In order to become an Agent, you must first be a Registered Person with the ORER. If you are not already a Registered Person, please complete the 'Application for Registration' (which can be downloaded from the 'Forms' page of the ORER website, [www.orer.gov.au](http://www.orer.gov.au)). When creating a REC Registry Account for a company or incorporated association, the Account Name should match the company name as listed on the Australian Securities & Investments Commission Register ([www.asic.gov.au](http://www.asic.gov.au)). You must provide your company's ACN or, if applying as an incorporated association, the relevant state registration number.

The ORER will notify you when your Application for Registration as an Agent has been approved. After your application has been approved, a \$230 fee is payable to complete the registration process. Please **DO NOT** send any payment to the ORER with this application form – payment of REC Registry fees is made via your account in the REC Registry. The application fee is GST exempt.

Send your completed and signed Application for Registration as an Agent form to ORER, GPO Box 621, Canberra ACT 2601, or, by fax to 02 6159 7780, or, by email to [orer@orer.gov.au](mailto:orer@orer.gov.au)

### Section 1

Are you already a Registered Person with the ORER?

Yes  No  →

Please complete an 'Application for Registration', which includes creating a REC Registry Account at [www.rec-registry.gov.au](http://www.rec-registry.gov.au)

I am registering as a: (please tick)

Individual  Company

Your Name

Your Company Name (if registering as a company/incorporated association or government entity)

Your ACN (or relevant registration number if registering as an incorporated association)

Contact Details

Phone

( )

Email

Are any other forms attached?

No  Yes  →

Detail

- Application for Registration

REC Assignment Form (for review by ORER)

Other (please specify):

Do you want to be on the publicly available list of registered agents?

No  Yes  →

Please complete Section 2

**Section 2: Optional inclusion in public list of registered agents**

You do not need to complete this section if you do not want to be on the publicly available list of registered agents.

ORER maintains a list of agents which is publicly available from the ORER website. This is provided to members of the public interested in assigning their rights to create RECs to an agent. To assist consumers in their enquiries the following details will be published on this list. Being on the publicly available list of registered agents is optional.

Agent details

Contact Name

Company

Phone

 ( ) 

Email

Website

Systems for which you intend to create RECs

Solar Water Heaters (SWH) → List Brands (eg. 'All' or specify)

Small Generation Units (SGU) – solar (photovoltaic)

Small Generation Units (SGU) – wind

Small Generation Units (SGU) – hydroelectric

States/Territories in which you intend to create RECs

All

Selected (please specify):

Briefly outline incentives you provide in return for the rights to create RECs (eg. up front cash payment, reduction in system price, delayed cash payment etc.)

Do you intend to purchase certificates that have already been created?

Yes

No

**Section 3: Declaration**

I certify that all of the above details are correct at the time of completing this form and I am authorised to act on behalf of the above REC Registry account in matters relating to the *Renewable Energy (Electricity) Act 2000*, including on the Register of Renewable Energy Certificates (REC Registry). If I have elected to be included on the list of registered agents, I authorise the details I have provided to be made publicly available to interested parties, including by publication on the ORER website.

I acknowledge that penalties can be applied for providing misleading information under the *Renewable Energy (Electricity) Act 2000*. Information supplied in this application form will be subject to audit. It is an offence to knowingly or recklessly make false or misleading statements in your application. Further, ORER may be entitled to terminate your access to the REC Registry if you provide incorrect information in this application. I accept that in the event that the Regulator requires verification of my identity, I may be contacted by the ORER to provide proof of identity documentation.

Signature

Date